**Terms of Reference: Goalball UK Competition Committee (CC)**

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| **Governance** | The Goalball UK Competition Committee (CC) is a non-executive committee of the Board. It has no executive powers, other than those specifically delegated by the Board as outlined in these Terms of Reference. |
| **Membership** | Chair of CC – Board Member appointed by the board.  4 Member of Goalball UK Staff (development officer & performance officer)  5 representatives from the Goalball UK membership will be appointed to the committee through application:   * Player representative * Club representative * Coach representative * Official representative * Young Person Representative   A meeting quorum will be 3 members of CC.  Other Goalball UK Officers or members of the Goalball community may be invited by the Chair to attend all or part of the meeting. Officers and staff invited to attend in this way shall not have voting rights. |
| **Length of Service of Committee**  **Members** | NGB Staff - while in office.  Board Director – Permanent  Appointed members have a maximum of 2 years on the CC and after are released from their role they can’t reapply until 2 years after their release. |
| **Admin & Support** | The Chair will circulate the Agenda and papers for the meetings.  Goalball UK staff member will take minutes / action notes as required and circulate to the committee. |
| **Frequency** | Face to face meetings will be take place a minimum of 3 times a year and on ad-hoc occasions as required.  **May /June:** To review the current season and agree structure for the next season.  **September:** Finalise plans for the forthcoming season.  **January:** review the season so far / deal with any issues that have arisen. |
| **Reporting** | A report of the CC meetings will be presented at the next Board meeting following the CC meeting by the Board Director responsible for the Committee.  Anyone that disagrees with a decision reached by the committee has the right to appeal to the board. |
| **Responsibilities** | CC’s functions include:-   * To agree the locations and dates for each tournament, to ensure a good spread of tournaments at all levels during the season. (NGB officer responsible for presenting proposed fixtures to committee) * To agree / monitor and enforce the domestic rules which will be observed at each tournament eg length of play, IBSA rules, eye patching. * To agree the rules governing entry for clubs and teams eg mixed teams, ages, clubs players represent, level of experience required for the different levels of tournaments etc * To discuss and advise on topical issues surrounding tournaments.   **Disputes**  Where a player or coach wishes to challenge a ruling given relating to the domestic rules he/she should write to the Chairman of the CC who will raise the matter with committee who will make a decision. |

**Job Descriptions**

**Player Rep**

**The Role**

* Responsible for representing the Goalball playing community on the committee.
* Be available for players to talk to players confidentially on a one to one basis.
* Available to attend committee meetings in person 3 times a year.
* Respond to urgent matters / enquires when necessary.

**Skills and Knowledge Required**

* Must be a current player at a registered Goalball club
* Good organisational skills.
* Good communication skills.
* Able to manage sensitive situations with due care and attention.
* Have a good understanding of the current Goalball playing structure and the current challenges faced by players.

**Club Rep**

**The Role**

* Responsible for representing registered Goalball clubs on the committee.
* Be available to talk to clubs confidentially on a one to one basis.
* Available to attend committee meetings in person 3 times a year.
* Respond to urgent matters / enquiries.

**Skills and Knowledge Required**

* Must be from a registered Goalball Club.
* Good organisational skills.
* Good communication skills.
* Able to manage sensitive situations with due care and attention.
* Have a good understanding of the current Goalball playing structure and the current challenges faced by clubs.

**Coach Rep**

**The Role**

* Responsible for representing registered Goalball clubs on the committee.
* Be available to talk to clubs confidentially on a one to one basis.
* Available to attend committee meetings in person 3 times a year.
* Respond to urgent matters / enquiries.

**Skills and Knowledge Required**

* Must be from a registered Goalball Club.
* Good organisational skills.
* Good communication skills.
* Able to manage sensitive situations with due care and attention.
* Have a good understanding of the current Goalball playing structure and the current challenges faced by clubs.

**Official Rep**

**The Role**

* Have officiated at any of Goalball UK domestic tournaments last season
* Be able to talk to other officials confidentially on a one to one basis
* Available to attend committee meetings in person 3 times a year.
* Respond to urgent matters / enquiries.

**Skills and Knowledge Required**

* Must be a registered IBSA referee.
* Good organisational skills.
* Good communication skills.
* Able to manage sensitive situations with due care and attention.
* Have a good understanding of the current Goalball playing structure and the current challenges faced by officials.

**Young Person Rep**

**The Role**

* Aged 18 or under
* Be able to represent young people’s views within goalball to help shape the future of the sport
* Help develop policies that relate to young people within goalball
* Available to attend committee meetings either in person or via the telephone
* Respond to urgent matters / enquiries.

**Skills and Knowledge Required**

* Must be from a registered Goalball Club.
* Good organisational skills.
* Good communication skills.
* Able to manage sensitive situations with due care and attention.
* Have a good understanding of the current Goalball playing structure and the current challenges faced by clubs.